

Template to Prepare for Immigration Stops

Pre-Travel Preparation

- 1. Document Checklist:**
 - Valid Passport
 - Visa (if required)
 - Boarding Pass
 - Return Ticket
 - Proof of Accommodation
 - Travel Insurance
 - Any Required Vaccination Certificates
- 2. Copies of Important Documents:**
 - Photocopy of Passport
 - Photocopy of Visa
 - Travel Itinerary
 - Contact Information of Embassy/Consulate
- 3. Packing Essentials:**
 - Keep all documents in a secure, easily accessible place
 - Pack essential medications in carry-on luggage
 - Ensure electronic devices are charged and can be powered on if requested

At the Airport

- 1. Before Security Check:**
 - Ensure all documents are organized and easily accessible
 - Double-check that no prohibited items are in your luggage
- 2. During Security Check:**
 - Follow all instructions from security personnel
 - Be prepared to remove shoes, belts, and jackets if requested
 - Keep electronics and liquids in the designated bins

At the Immigration Counter

- 1. Behavior:**
 - Stay calm and composed
 - Be polite and respectful to immigration officers
 - Avoid making jokes or behaving suspiciously
- 2. Questions to Expect:**
 - Purpose of your visit
 - Duration of stay

- Accommodation details
 - Proof of financial means
 - Travel history and future travel plans
3. **Documents to Provide:**
- Passport
 - Visa (if applicable)
 - Boarding Pass
 - Return Ticket
 - Proof of Accommodation
 - Invitation Letter (if visiting someone)
4. **Additional Tips:**
- Answer questions truthfully and succinctly
 - Do not volunteer unnecessary information
 - If you do not understand a question, politely ask for clarification

If Stopped or Questioned Further

1. **During the Stop:**
- Remain calm and cooperative
 - Provide any additional documents or information requested
 - Ask for a translator if you are not comfortable with the language
2. **Contact Information:**
- Keep the contact information of your country's embassy or consulate handy
 - Have an emergency contact person who is aware of your travel plans
3. **Know Your Rights:**
- You have the right to ask for legal assistance
 - You have the right to contact your embassy or consulate

After the Immigration Process

1. **Review Documents:**
- Ensure all your documents are returned to you
 - Double-check that your passport has the correct entry stamp
2. **Follow-Up:**
- Notify your emergency contact that you have cleared immigration
 - Keep all documents safe and accessible during your stay