

Travel Safety Checklist Template

Personal Information

- **Full Name:** _____
- **Date of Birth:** _____
- **Passport Number:** _____
- **Emergency Contact Information:**
 - **Name:** _____
 - **Relationship:** _____
 - **Phone:** _____
 - **Email:** _____

Before You Travel

- **Research Your Destination**
 - Check travel advisories.
 - Learn about local customs and laws.
 - Understand the local transportation options.
- **Health Preparations**
 - Visit a travel clinic for necessary vaccinations.
 - Pack a travel health kit (medications, first aid supplies).
 - Purchase travel insurance that covers health emergencies.
- **Financial Preparations**
 - Notify your bank of your travel plans.
 - Carry a mix of payment methods (cash, credit/debit cards).
 - Keep emergency funds in a separate location.

Documents

- **Travel Documents**
 - Passport (valid for at least six months).
 - Visa (if required).
 - Copies of travel itinerary and hotel reservations.
- **Copies of Important Documents**
 - Photocopies of passport and visa.

- Copies of travel insurance policy.
- Copies of credit/debit cards.

Packing Essentials

- **Clothing**
 - Pack appropriate clothing for the climate.
 - Consider cultural norms (modesty, specific dress codes).
- **Electronics**
 - Phone and charger.
 - Portable power bank.
 - Universal travel adapter.
- **Safety Items**
 - Money belt or neck wallet.
 - Padlocks for luggage.
 - Personal safety alarm.

On the Ground

- **Local Information**
 - Learn basic phrases in the local language.
 - Have a map of the area (digital or paper).
 - Know the location of your country's embassy or consulate.
- **Accommodation Safety**
 - Secure your valuables in a hotel safe.
 - Familiarize yourself with emergency exits.
 - Lock your doors and windows.
- **Transportation Safety**
 - Use reputable transportation services.
 - Avoid traveling alone at night.
 - Keep an eye on your belongings in public transport.

Communication

- **Stay Connected**
 - Keep family or friends updated on your whereabouts.
 - Have a list of emergency contacts (local and home country).

- Use apps for translation and navigation.

Emergency Plan

- **Emergency Contacts**
 - Local emergency numbers (police, medical).
 - Contact information for your embassy or consulate.
- **Emergency Funds**
 - Keep a reserve of cash for emergencies.
 - Know the location of ATMs and banks.

Final Checks

- **Recheck Your Itinerary**
 - Confirm all reservations (flights, hotels, tours).
 - Double-check the time zones for flights and appointments.
- **Prepare Your Home**
 - Arrange for someone to check your mail.
 - Set up automatic bill payments.
 - Secure your home (lock windows and doors, set alarms).

Notes

- **Personal Notes**

- _____
- _____
- _____

Note: This checklist is designed to help you prepare thoroughly for your trip, ensuring you cover all aspects of travel safety. Adjust it according to your specific needs and destination.